

Minutes of Management Board Meeting held on 20th February 2017

Attendance: Secretary General (Fergal Lynch), Bernie McNally, Michelle Shannon, Éimear Fisher and Dermot Ryan. Clare Rudden reporting.

1. Minutes of Last Meeting

The minutes of the meeting of 13th February 2016 were agreed.

2. Matters Arising

Corporate Risk Register

FL asked the MB to return views to CCGU and it was agreed that the Risk Committee will meet on 6 March at 9:30am.

Office Notice re: Staffing

An Office Notice has been circulated.

3. Brief Updates

BM gave updates on: (i) Position of AP Specialist [Participation Unit], (ii) 'Familibase' Ballyfermot, (iii) Impact [Correspondence re School Completion staff], (iv) Youth Funding 2017, (v) Management response to CCS/Mazars Report, (vi) Affordable Childcare Scheme, and (vii) FOI re IT procurement.

EF gave updates on: (i) Children First Implementation, (ii) Child Safeguarding Statements, (iii) Minister meeting with NBSCCC [22 Feb], (iv) GAL, (v) Review of Childcare Act, (vi) Special Care Regulations, (vii) QCBI, and (viii) CS Review.

DR gave updates on: (i) Risk Policy Revision, (ii) Protected Disclosure (iii) McCabe Issue, (iv) Unaccompanied Minors [Calais], (v) Partnership Meeting [16 Feb], and (vi) Strategic Workforce Planning [HR meeting POs].

MS gave updates on: (i) Oberstown [Reviews and Meeting with Unions], (ii) Youth Justice Data [Research], (iii) Adoption (Amendment) Bill, (iv) Adoption (Information and Tracing) Bill, and (v) Commission of Investigation [Mother and Baby Homes].

4. Legal Unit

Una McEvoy attended the meeting for this item and presented on the quarterly report of the Legal Unit. The report focused on significant matters for the attention of the MB and a number of issues were reviewed. The MB noted the issues highlighted. FL advised that he has requested a replacement for the legal advisor who had left on promotion, from the Office of the Attorney General.

5. MB/PO Group

A short document was circulated in advance of the meeting with a suggested outline of the Agenda for the next MB/PO meeting and possible next steps for ensuring that the insights of the PO Group are used to best effect. EF also provided some information on structures which exist within other Government Departments for involving the PO Group in strategic decision making. A number of different options to facilitate this were discussed. It was agreed that a MB/PO half day meeting will take place in the afternoon of 9 March and FL will document draft proposals for discussion with POs.

6. For Noting

- (iv) Government Memos – A submission has been provided to the Minister on the Commission of Investigation (Mother and Baby Homes and certain related matters)

7. AOB

- The MB are meeting with the Minister on 23 Feb. FL asked MB members to document priorities within their respective areas for this meeting.
- Progress has been made on the move to Miesian Plaza and staff have been updated.
- FL asked that 1:1 meetings are organised with MB members in the coming weeks to discuss performance goal setting for 2017.

8. Next Meeting

The next meeting will take place on Monday 27th February at 10:30am.