



Department of Children and Youth Affairs

Inventory of Data Sources on Children's Lives

A40 Unaccompanied Minors Referral Form

Data owner	Office of the Refugee Applications Commissioner (www.orac.ie)
Brief description	A minor under the age of 18 arriving at the Office of the Refugee Applications Commissioner and who is not in the custody of an adult will be referred to the Child and Family Agency (Tusla). The Child and Family Agency (Tusla) may then decide that an application for asylum should be made on behalf of the minor. Information collected on the Referral Form includes personal details of the applicant, their country of origin, the mode of transport used and the route travelled to Ireland, their reason for coming to Ireland and the name and location of their present guardian.
Primary function of data	To facilitate the referral of an Unaccompanied Minor to the Child and Family Agency (Tusla)
Key classificatory variables	ID Other; DOB; Geog Other; Nationality
Themes/domains	Justice; Demographics
Unit of observation	Child (minor, aged 18 years or younger)
Start date of data collection	Not known. ORAC was established in November 2000 under the 1996 Refugee Act (as amended).
Frequency of data collection	Continuous
Data format	Separate record for each person being referred
Method of data collection	Paper-based application form, retained in applicant's file and data entered into Unaccompanied Minors database.
Access/further information	Office of the Refugee Applications Commissioner (ORAC): www.orac.ie E-mail: oracmail@orac.ie Child and Family Agency: http://www.tusla.ie/services/alternative-care/separated-children/ Publications available at: http://www.orac.ie/website/orac/oracwebsite.nsf/page/publications-main-en
Notes	The processing of the Unaccompanied Minors Referral application is arranged by ORAC in conjunction with the Child and Family Agency (Tusla) and the Child and Family Agency (Tusla) support the minor through the process, including attending at their interview. ORAC has specially trained caseworkers to process cases from unaccompanied minors.